

# **Children's Service**

Nuneaton & Bedworth North Warwickshire

# Service Planner 2019-2020



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#### **Our Mission**

Take-a-Break Warwickshire provides community-based short breaks for children and young adults who have a disability or life-threatening illness, and adults with a learning disability. This support enables people to live their lives to their full potential, gain skills and move towards independence with confidence.

#### **Overview**

We aim to provide a wide range of group based activities that focus on life skills, all within a safe, friendly and relaxed environment. Our Individual Support sessions provide an opportunity to explore individual interests and develop independence outside of the group activities.

Our customers are empowered to focus on their own goals and ambitions and are supported by a staff team who are skilled and experienced in helping them to achieve this through extensive training and ongoing staff development.

# **Group Services**

Within our group activities, we offer a range of weekly evening and weekend groups and a separate holiday group activity programme. All sites are registered with OFSTED under the Child Care Register-Voluntary Register.

#### Who is the service for?

Within our activities, we cater for children and young people with a wide range of disabilities aged 0-18 years, living within Nuneaton & Bedworth.

#### How do I access this service?

We work in partnership with you, your family members and professionals so that we can work together towards meeting your planned outcomes. The service can be accessed using local authority allocated hours, using direct payments, a personal budget or by purchasing hours directly. All sessions must be booked in advance. Contact our Care Coordinators to discuss your service and complete a formal support contract. All costs will be discussed and detailed in your support contract.

#### **Does TAB provide transport?**

Transport for group activities will not be offered to new referrals as transport is not part of our main service delivery. We will continue to provide a limited transport service for our existing customers. All transport will be charged for separately, and detailed in the customer service contract.

#### Charging

Hours and funding arrangements will be formally agreed in a service contract. The service cost is currently £15.90 per hour for all services.

All sessions must be booked in advance.

#### **Cancellation Costs**

We require a minimum of 48 hours' notice to avoid any cancellation charge. If less than 48 hours' notice is given, then the full cost of the session will be chargeable.

#### **Our Venues**

We work with local community centres to offer our families a choice of services across Nuneaton & Bedworth.

We continually work with the venues to offer our children and young people a warm, friendly and safe environment.



# **CHESS Community Centre**

460 Cedar Road, Camp Hill, Nuneaton, CV10 9DN

This is our main Nuneaton & Bedworth Hub for our children's service, providing weekly and holiday groups.

The venue is centrally located in Nuneaton & Bedworth and is accessible by a number of public transport routes.

# **Keresley Community Centre**

Howat Road, Coventry, CV7 8JP

This is our secondary Nuneaton & Bedworth site for our children's service, providing Saturday Club and holiday group activities.

The venue is located in Keresley on the outskirts of Nuneaton & Bedworth.



# **Group Delivery Dates and Times**

A full schedule of activities is detailed within this booklet alongside a description of the groups and activities available.

# CHESS Saturday Club

CHESS Community Centre, 460 Cedar Road, Camp Hill, Nuneaton, CV10 9DN

Primary Group 5-12 years 10am-12pm Sensory Group 5-18 years 12pm-2pm Secondary Group 12-18 years 2pm-4pm

Our Saturday club's provide a friendly and relaxing environment for children and young people to chill out and have fun with friends after a long week at school. Children and young people have the opportunity to take part in activities such as group games, sports, art and craft, sensory play, cooking and outside activities.



The club provides three separate sessions throughout the day, primary children are offered the morning session and our secondary customers have the later afternoon session, both sessions can be combined with the midday sensory session to provide an extended service.

If children are accessing midday sensory session they are required to bring a packed lunch.

Saturday Club will be closed on the following date: 24th August 2019

# Keresley Saturday Club

10am-12pm Age 5-18 years Weekly



Keresley Village Community
Centre, Howat Road, Coventry
CV7 8JP

The club provides a friendly and relaxing environment for children and young people to chill out and have fun with friends after a long week at school. Children and young people have the opportunity to take part in activities such as group games, sports, art & craft, sensory play, cooking and outside play.

Saturday Club will be closed on the following date: 24th August 2019

# **Drama Group**

Thursdays 6pm-8pm

Weekly

Age 12-18 years

This group provides children and young people a chance to express themselves through performing arts activities and to get involved in working towards small projects such as short films and group performances.

CHESS Community Centre, 460 Cedar Road, Camp Hill, Nuneaton, CV10 9DN



Drama Club will be closed on the following dates: 26th December 2019 & 2nd January 2020

# Playscheme

10am-3pm Age 5-12 & 12 18 years School holidays



CHESS Community Centre 460 Cedar Road, Camp Hill Nuneaton, CV10 9DN Keresley Village Community Centre, Howat Road, Coventry, CV7 8JP

Our playschemes provide a longer day of adventure for children & young people to make friends outside of their usual friendship circle and enhance their social skills along the way.

Children are encouraged to choose play activities with the emphasis on fun and enjoyment. Each session is child-centred. This means play is personally directed by the children so they choose when, how and what they play with giving them a sense of ownership.

The activity sessions offer the chance to stay connected with friends and keep some structure to their holiday periods.

# How to access our playschemes

Customers new to Take-a-Break will need a home visit from a Care Co-ordinator to complete the initial assessment and paperwork. On completion you will receive a support contract confirming your place.

See separate site information and dates on the following pages

# Playscheme Holiday Dates 2019-2020

CHESS Community Centre, 460 Cedar Road, Camp Hill, Nuneaton, CV10 9DN

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Summer 2019 WEEK 1	Age Range	October 2019
Monday 22nd July	5-12 years	Monday 28th Octo
Tuesday 23rd July	5-12 years	Tuesday 29th Octo
Wednesday 24th July	5-18 years	Wednesday 30th (
Thursday 25th July	5-12 years	Thursday 31st Octo
Friday 26th July	5-18 years	Friday 1st Novemb
Summer 2019 WEEK 2	Age Range	Christmas 2019/2
Monday 29th July	5-12 years	Monday 23rd Dece
Tuesday 30th July	5-12 years	Friday 27th Decem
Wednesday 31st July	5-18 years	Monday 30th Dece
Thursday 1st August	5-12 years	Thursday 2nd Jan
Friday 2nd August	5-18 years	Friday 3rd January
Summer 2019 WEEK 3	Age Range	February 2020
Monday 5th August	5-12 years	Monday 17th Febru
Tuesday 6th August	5-12 years	Tuesday 18th Febr
Wednesday 7th August	5-18 years	Wednesday 19th F
Thursday 8th August	5-12 years	Thursday 20th Feb
Friday 9th August	5-18 years	Friday 21st Februa
Summer 2019 WEEK 4	Age Range	
Monday 12th August	5-12 years	
Tuesday 13th August	5-12 years	
Wednesday 14th August	5-18 years	Opening
Thursday 15th August	5-12 years	The site is o
Friday 16th August	5-18 years	10am-3pm
Summer 2019 WEEK 5		
Monday 19th August	5-12 years	Lunch t
Tuesday 20th August	5-12 years	All custom
Wednesday 21st August	5-18 years	to bring th
Thursday 22nd August	5-12 years	lunch. Drir
Friday 23rd August	5-18 years	snacks will
Summer 2019 WEEK 6		
Tuesday 27th August	5-12 years	<b>Equipm</b>
Wednesday 28th August		Customers
Thursday 29th August	5-12 years	

5-18 years

Friday 30th August

#### Age Range 5-12 years 5-12 years 5-18 years October 5-12 years ober 5-18 years **Age Range** 2020 5-12 years 5-18 years <u>mber</u> 5-12 years 5-12 years nuary 5-18 years **Age Range** 5-12 years 5-12 years uary 5-18 years -ebruary 5-12 years bruary 5-18 years

# g Times

open from each session.

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# Playscheme Holiday Dates 2019-2020

#### Keresley Village Community Centre, Howat Road, Coventry, CV7 8JP

#### Summer 2019 WEEK 1

Monday 22nd July Tuesday 23rd July Thursday 25th July

#### Summer 2019 WEEK 2

Monday 29th July Tuesday 30th July Thursday 1st August

#### Summer 2019 WEEK 3

Monday 5th August Tuesday 6th August Thursday 8th August

#### Summer 2019 WEEK 4

Monday 12th August Tuesday 13th August Thursday 15th August

#### Summer 2019 WEEK 5

Monday 19th August Tuesday 20th August Thursday 22nd August

#### Summer 2019 WEEK 6

Tuesday 27th August Thursday 29th August

#### October 2019

Monday 28th October Tuesday 29th October Thursday 31st October

#### **Christmas 2019/2020**

Friday 27th December Monday 30th December Thursday 2nd January

#### February 2020

Monday 17th February Tuesday 18th February Thursday 20th February

#### **Age Range**

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# **Opening Times**

The site is open from 10am-3pm each session.

# **Lunch time**

All customers are required to bring their own packed lunch. Drinks and healthy snacks will be provided.

# **Equipment**

Customers are required to bring any specialist equipment and personal care items required.

# **Sensory Day**

**CHESS Community Centre** 

CHESS Community Centre 460 Cedar Road, Camp Hill Nuneaton, CV10 9DN

10am-3pm School Holidays Age 5-18 years

We offer a sensory play session, which includes music and movement, sensology, and relaxation. This specialist session is planned to meet the individual needs of children and young people in a fun setting. Sessions can be messy, please don't wear your best clothes and be prepared to get involved!

#### **Summer 2019**

Wednesday 24th July Wednesday 31st July Wednesday 7th August Wednesday 14th August Wednesday 21st August Wednesday 28th August

October 2019 Wednesday 30th October February 2020 Wednesday 19th February



# **Time**

The site is open from 10am-3pm each session.

# **Lunch Time**

All customers are required to bring their own packed lunch. Drinks and healthy snacks will be provided.

# **Equipment**

Customers are required to bring any specialist equipment and personal care items required.

# **Individual Support Service**

A minimum booking of 2 hours is required

**Flexible Hours** 

Individual Support sessions provide an opportunity to explore individual interests and develop independence outside of the group activities. These short activity-based sessions are planned in consultation with our customers and their families.

Individual sessions can be home based or within the customers local community. To access a session outside of the customers home, staff will support customers with the use of public transport or meet the customer at the activity venue. Additional transport requests will be considered on an individual basis and will be subject to additional charges.

Customer and staff activity costs, including the costs of transport are payable by the customer.

Our current charge is £15.90 per hour.

#### **Person Centred Support**

We can provide specialist support to our customers following the full assessment and completion of detailed care planning. Our risk managers will complete full protocols and risk assessments, where required.

#### Communication

Our staff use a range of specialist communication tools including, PECS, visual timetables, Makaton and a person centred approach.

#### **Personal Care**

Our staff are trained to support customers with a range of personal care needs, including safer people handling with specialist equipment.

#### **Behaviour**

All our staff are trained in Positive Behaviour Management and are skilled at preventing and resolving conflict.

#### **Health and Medication**

Our staff are trained to support customers who have epilepsy and diabetes, and are fully trained and equipped to support customers with a range of mobility and health requirements. Our staff are fully trained to administer prescribed medication.



- Community-based support
- Receive comprehensive and accredited training
- Operating in Warwickshire, Coventry, and Solihull



# Visit tabw.org.uk to apply

#### **Head Office Address**

Take A Break Warwickshire Ltd

Phoenix House,

343 Bedworth Road

Longford

Coventry

CV6 6BN

#### Contact

Web: tabw.org.uk

Email: info@tabw.org.uk

Tel: 02476 644 909

Emergency On Call:

07774 914 061





Published: April 2019





